
POSITION DESCRIPTION
JOB TITLE: Journeyman Lineman

FSLA Status: Non-Exempt
Approved: December 3, 2003- Updated 2007
Revised: 2007
Updated: 2018 to add 2016 MOU language

OBJECTIVES

To provide the safe and efficient electrical service to member-consumers by:

- A. Completing all types of electrical service, construction, and maintenance, including work on energized lines, transformers, switches and other equipment, on the transmission and distribution systems to the degree generally accepted within the industry and to which training and / or direct supervision has been provided in the most effective manner possible and in accordance with the established policies, plans and objectives.
- B. Developing and promoting required adherence to all established safety rules and practices.
- C. Keeping the higher-level linemen, and or supervisors within Electrical Operations properly informed relative to activities of the site and system operations and construction activities so that they may determine conformity to work plans and schedules.
- D. To promote, in accordance with established policies and procedures, a dynamic electric use program by taking every opportunity to acquaint the consumers with the advantageous and productive uses of electricity and to assure them that they are receiving the maximum amount of uninterrupted and low-cost electric service through the diligent application of sound methods and effective performance of responsibilities.
- E. To promote effective public and member relations by all available means including being able to inform the public of the Cooperative's objectives, plans, and programs and by actively participating in community and civic affairs.

REPORTING RELATIONSHIPS & CONTACTS

Establishes and maintains the following relationships for the purpose of coordination and communication:

Reports to: Hot Bucket Crew Chief, Crew Chief, Serviceman or appropriate Supervisor as designated, shows respect for supervision and authority.

Directs: Personnel when and as assigned.

A. Internal/External Contacts:

1. Hot Bucket Crew Chief, Crew Chief, Serviceman and appropriate Supervisors within Operation & Construction: To receive instructions and to advise, assist and inform on activities of operations and construction crews. To report on special events, receive training, consult on problems, and receive technical assistance and special training on more difficult problems.
2. Other Employees: To give and receive direction and information necessary for e effective and safe operation of the Department and Cooperative.
3. Member-Consumers: To promote courteous and cooperative relationships which create an atmosphere to enhance goodwill and professional service.
4. General Public and Community: To actively participate in civic and community affairs and projects in such a manner as to bring improved public relations to the Cooperative; to seek every opportunity to obtain understanding, acceptance, and support for the Cooperative's plans, programs, and objectives.

RESPONSIBILITIES & AUTHORITIES

Within the limits of established policies and procedures, assumes responsibility and has commensurate authority as delegated by the Supervisors of Operations & Construction, except as specified for the following activities:

- A. Performs readily all duties enumerated in the position description of a Journeyman Lineman including but not limited to all levels of work on overhead and under ground systems, energized and de-energized, distribution and transmission, primary and secondary, without special supervision. All Journeyman Lineman and above are trained, qualified and equipped to perform all levels of work, based on system need, without limitation in accordance with a signed MOU dated July 8, 2016.
1. Maintains and installs all types of apparatus, Supports the activities of the operations and construction crews and makes certain that all of the individual job responsibilities are understood, accepted and followed.
 2. Is familiar with the location of all Cooperative Substations and the safe operation and maintenance of the equipment within including regulators, reclosers, breakers and circuit switchers.
 3. Is familiar with all distribution line feeds, switch locations and the process by which the

Cooperative switches out and or transfers loads between circuits and substations.

4. Is familiar with the mapping of our overhead and underground systems and the process by which we switch out and trouble shoot both overhead and underground systems at the Cooperative.
5. Reads and interprets maps, specifications, construction drawings and staking sheets for himself and personnel under his direction. Must possess the ability to instruct and assist in training of apprentice lineman or groundman. Must possess the knowledge to act as a crew chief provided he has the correct leadership capabilities. In addition, the Journeyman Lineman must possess the work experience totaling the minimum of 4 years as an apprentice lineman.
6. Checks rights of way as required and clears obstructions from lines and rights of way.
7. Installs, connects and operates fuse cutouts, arrestors, switches, regulators, oil circuit reclosers and other line devices or apparatus.
8. Installs and maintains security lights and related equipment.
9. Patrols lines, reports need for maintenance to supervisor or and takes appropriate action to repair problems and / or restore service.
10. Completes and / or assists in installation of metering equipment for all loads.
11. Performs work in the operation and maintenance of substations.
12. Installs and maintains all transformer banks on consumer premises.
13. Performs all necessary work on energized lines according to prescribed policies and procedures.
14. Analyzes circuits and determines direction of power source and phase position.
15. Participates in the completion of all energized line work, including but not limited to changing out insulators, cross-arms, tools, and equipment and safety devices properly and readily, according to established safety codes and practices.
16. Participates in emergency maintenance, as directed and requested, after normal working hours and advises supervisor of his availability.
17. Investigates consumer service complaints and outage reports and takes necessary measures to restore service or correct and repair facilities, according to established policies.

18. Operates light or heavy equipment including but not limited to backhoes, trenchers, fork lifts, cranes, trucks and trailers.
19. Operates assigned transportation equipment, tools and machinery in a proper and responsible manner.
20. Reports to Supervisors about maintenance needs on tools, vehicles and other equipment, and helps with repairs.
21. Observes rigidly all safety rules, practices and standards at all times and under all circumstances.
22. Attends and participates in safety and job training meetings.
23. Complies with all traffic laws, safety rules and regulations while operating any of the Cooperative's vehicles. Required to have a Class "A" CDL, fork lift license, flagger's certification and any other certification mandated by the Cooperative, State of Delaware, or Federal Government to comply with laws and regulations required to complete the job duties of a Journeyman Lineman position.
24. Prepares and / or completes staking sheets, hot spot reports, service orders and all other reports as needed.
25. Inspects work order construction to determine that specifications and standards are maintained and takes action within his jurisdiction or recommends appropriate action to his supervisor.
26. Inspects operations and maintenance work to determine if standards are maintained and takes corrective action within his area of responsibility and recommends appropriate action to his supervisor.
27. Reviews safety codes, standards and rules to determine if work methods conform and to refresh one's knowledge.
28. Appraises performance of assigned personnel and counsels with them to help them develop and improve in the completion of their job duties.
29. Maintain vehicles, equipment and cooperative property in a safe, neat and orderly manner, including the scheduled completion of all reports associated with vehicle maintenance and performance.
30. Read meters, reset and disconnect meters.
31. Assist in collecting overdue balances on account.

32. Performs any other work of equal or lesser skill within the capabilities of the individual. In instances where inventories, snow removal, unloading trucks or moving of office furniture or office machines or other similar duties and inasmuch as these duties are not specified, management may assign such personnel as needed to assist in the performance of this work.
- B. Is familiar with the considerable hazards that exist in falls, electric shock, electric flash automobile traffic, and falling objects, and with the proper use of protective and safety equipment.
- C. Maintains working knowledge of the most up-to-date and effective techniques of first aid and artificial respiration, including pole-top resuscitation.
- D. Has a basic knowledge of electricity and is familiar with electric distribution lay-outs, applicable specifications, and provisions of various codes.
- E. Makes every effort to serve all consumers courteously and efficiently; to satisfy their complaints or inquiries, if possible, and if unable to do so, to refer them to the proper persons.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

QUALIFICATION REQUIREMENTS

Must have successfully completed Delaware Electric Cooperative's Lineman Apprenticeship Program or its equivalent as attested to by the Manager of Operations and Supervisor of Safety. Must be currently holding the Journeyman Lineman position or above.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and talk or hear. The employee frequently is required to stand; walk; sit; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Assistance, human or mechanical, is provided for loads over 40 pounds if required. Specific vision abilities required by this job include close vision, distance vision, color vision,

peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to risk of electrical shock. The employee occasionally works near moving mechanical parts. The noise level in the work environment is occasionally loud.

CERTIFICATES, LICENSES, REGISTRATION

Must have successfully completed Delaware Electric Cooperative's Lineman Apprenticeship program or its equivalent as attested to by the Manager of Operations and Manager of Safety. The Journeyman Lineman must have successfully completed an accredited Apprentice/Journeyman Lineman training program subject to the approval of the Manager of Operations and the Manager of Safety at Delaware Electric Cooperative.

Driver's License: Must possess a current CDL Class A driver's license recognized by the State of Delaware fork lift license, flagger's certification and any other certification mandated by the Cooperative, State of Delaware, or Federal Government to comply with laws and regulations required to complete the job duties of a Journeyman Lineman position.

SALARY

As specified for "Journeyman Lineman" in Schedule "A" of agreement between Delaware Electric Cooperative, Inc. and Local 2201, IBEW, latest revision.

Exempt Status: The position is non-exempt from the overtime requirements of the Fair Labor Standards Act, as amended. This position requires availability for emergencies, peak work loads, attendance at meetings, etc., at all times.